



PERSON SPECIFICATION

“MAGIC Children!
 Motivated Aspirational Growing in
 Independence and Confidence”

1. INTRODUCTION			
1.1	Post	Learning Assistant (Level 2)	
Knowledge		E = Essential D = Desirable	Identified by I – Interview A – Application T – Task
2.1	Demonstrate an understanding of the national curriculum	E	I
2.2	An awareness and an understanding of issues of inclusion, especially within a school setting	E	A/T/I
2.3	Training in Special Educational Needs strategies	D	A
Skills and Abilities		E = Essential D = Desirable	Identified by
3.1	Ability to work effectively within a team environment, understanding classroom roles and responsibilities	E	I
3.2	Ability to build effective working relationships with all pupils and colleagues	E	I/T
3.3	Ability to promote a positive ethos and promote a positive attitude as a role model	E	T
3.4	Ability to work with children at all levels regardless of specific individual need e.g. individual learning styles	E	I/T/A
3.5	Ability to promote the positive values, attitudes and behaviour that are expected from the pupils with whom they work in accordance with the schools aims	E	I/T
3.6	Able to liaise sensitively and effectively with parents and carers recognising the role in pupils' learning	E	I
3.7	Excellent numeracy and literacy skills as required	E	A/I/T
3.8	Ability to undertake structured and agreed learning activities	E	I
3.9	Ability to undertake clerical/administrative duties and provide support as require	E	A/I
3.10	The ability to prepare and organise a range of resources to support learning programmes	D	A/I
3.11	Effective use of ICT to support learning	D	A



3.12	An ability to fulfil all spoken aspects of the role with confidence through the medium of English.	E	A/I/T
3.13	Training in the Literacy/Numeracy strategies	D	A
3.14	Training in Special Educational needs Strategies	D	A
Qualifications		E= Essential D=Desirable	Identified by
4.1	NVQ II or equivalent in Teaching Assistance	D	A
Experience		E = Essential D = Desirable	Identified by
5.1	Relevant experience of working with and/or caring for children within a specified age range/subject area	E	A
5.2	Above within an educational setting	D	A
Professional Values and Practice		E= Essential D= Desirable	Identified by
6.1	Must be able to demonstrate all of the following: Ability to understand, build and maintain successful relationships with pupils and colleagues, treat them consistently, with respect and consideration, and demonstrate concern for their development as learners.	E	I/T
Special Attributes required of the Candidate		E = Essential D = Desirable	Identified by
7.1	Participate in relevant training and development opportunities	E	I/A
7.2	Undertake appointed person certificate in first aid administration	D	I
7.3	Ability to form and maintain appropriate relationships and personal boundaries with children and young people	E	I

